

Burdyug Natalia Vladimirovna,
Senior Lecturer,
Department of the Account, Analysis and Audit,
V. I. Vernadsky Crimean Federal University,
Simferopol.

MAIN DIRECTIONS OF ORGANIZING EFFECTIVE DOCUMENT REFERENCE AT ALL STAGES OF STOCK RESEARCH

In order to service costs accounting in the organization is economically justified, the accounting system must be efficient and provide the minimum cost objective information about all assets, including stocks. An important role is played by the workflow that needs to minimize time spent on document processing and thereby to increase the efficiency of accounting. The importance of rational document circulation for modern business, organization of document circulation at all stages of inventory accounting is considered. The documents used for inventory accounting for the primary, current and final accounts are described. The measures on optimization of document circulation for each stage of stock accounting are suggested. Criteria of effective document circulation are determined. The scheme of organization of document circulation of internal documents on stocks is offered.

Keywords: supplies, workflow, primary account, current account, final account, operogramma, network charts.

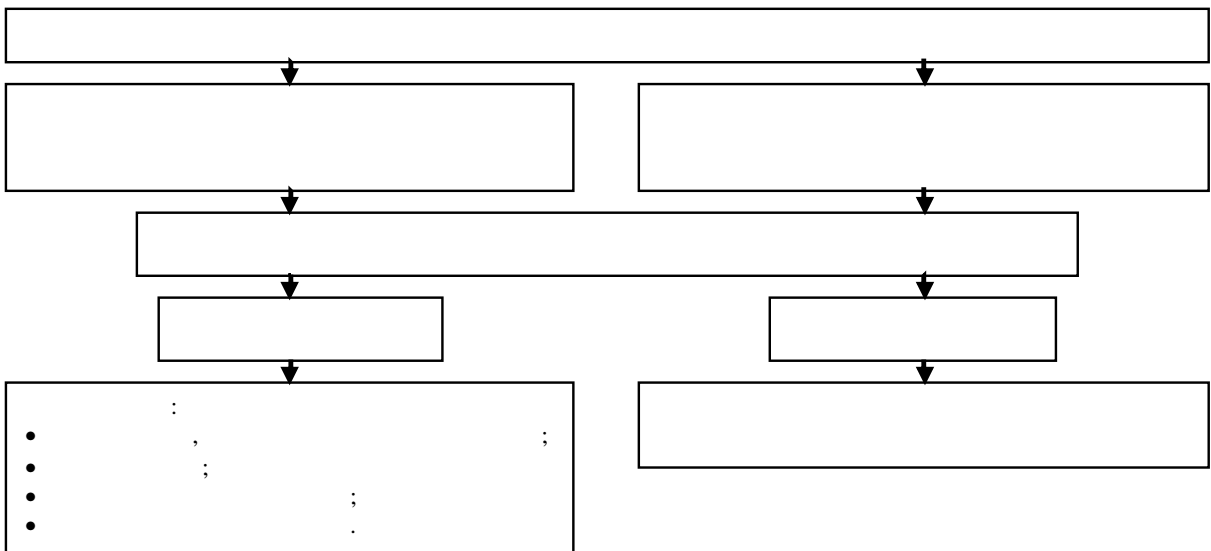
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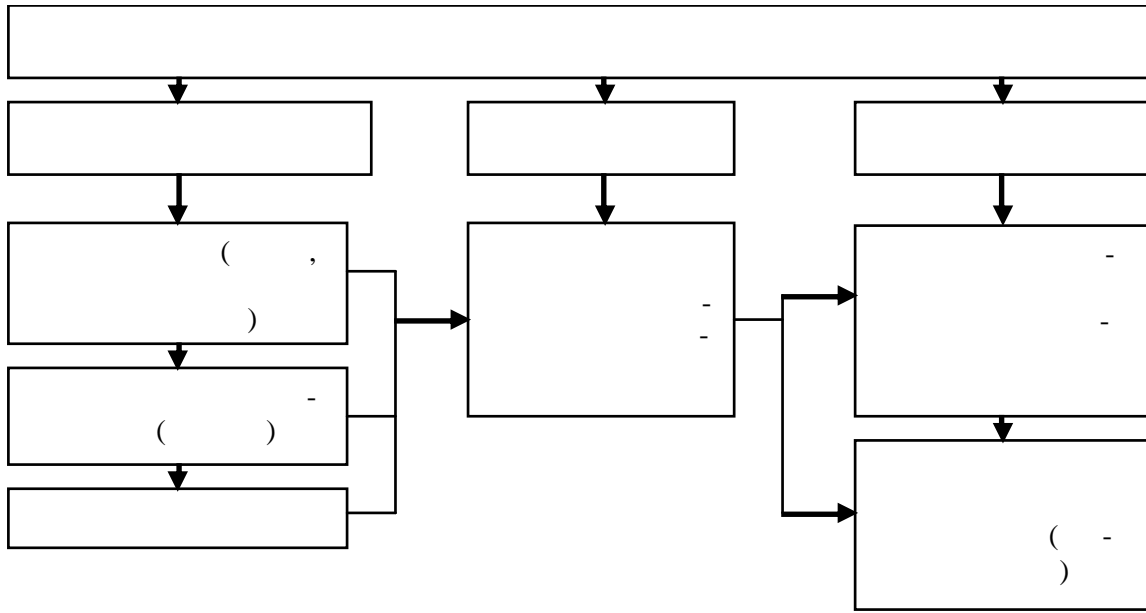
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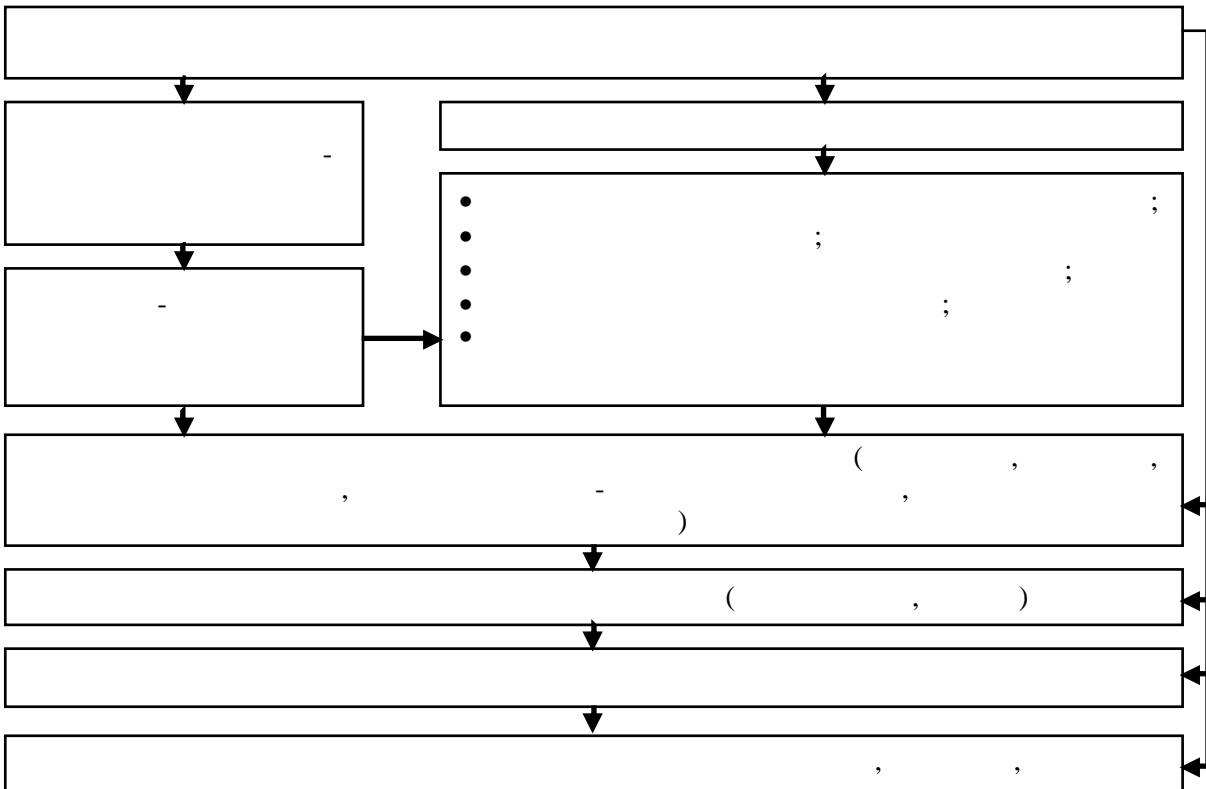
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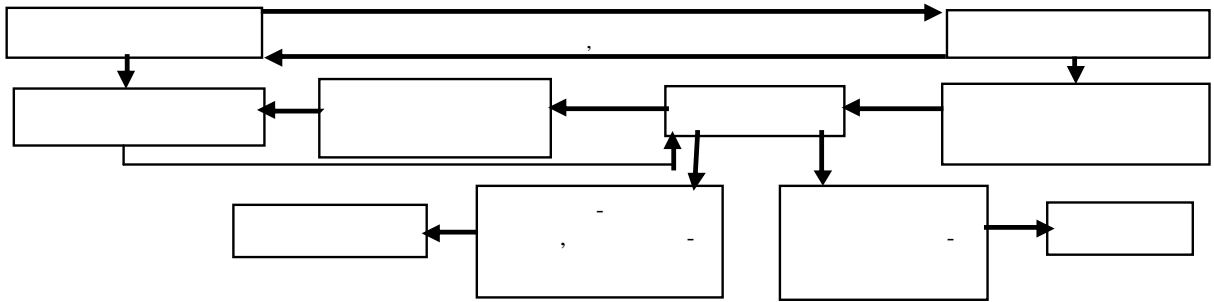


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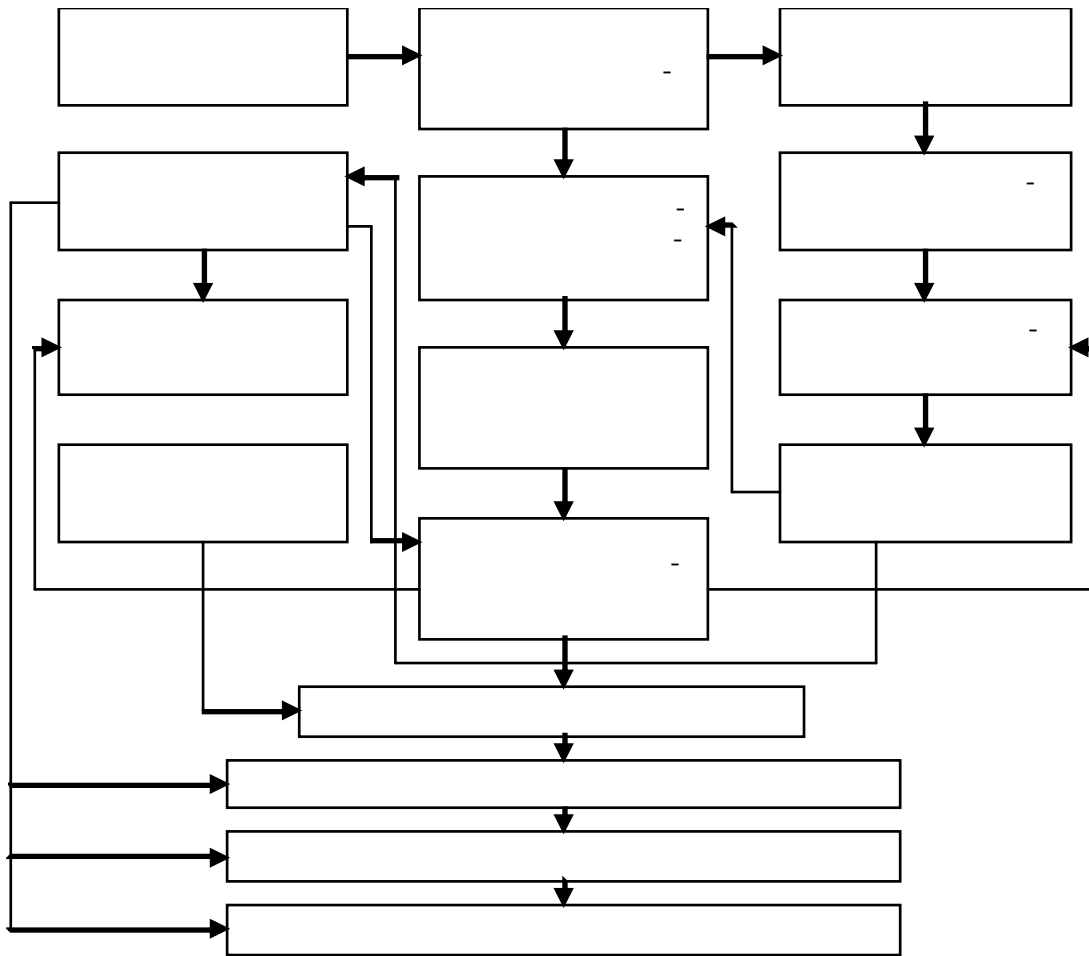
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 2. : / . . , . . -
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 3. : / — .: , 2007. —
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 4. : « - », 2010. — .1. — 656 . : 2 ./ —
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